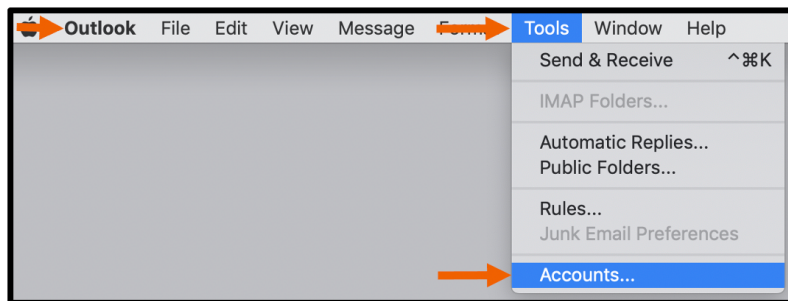
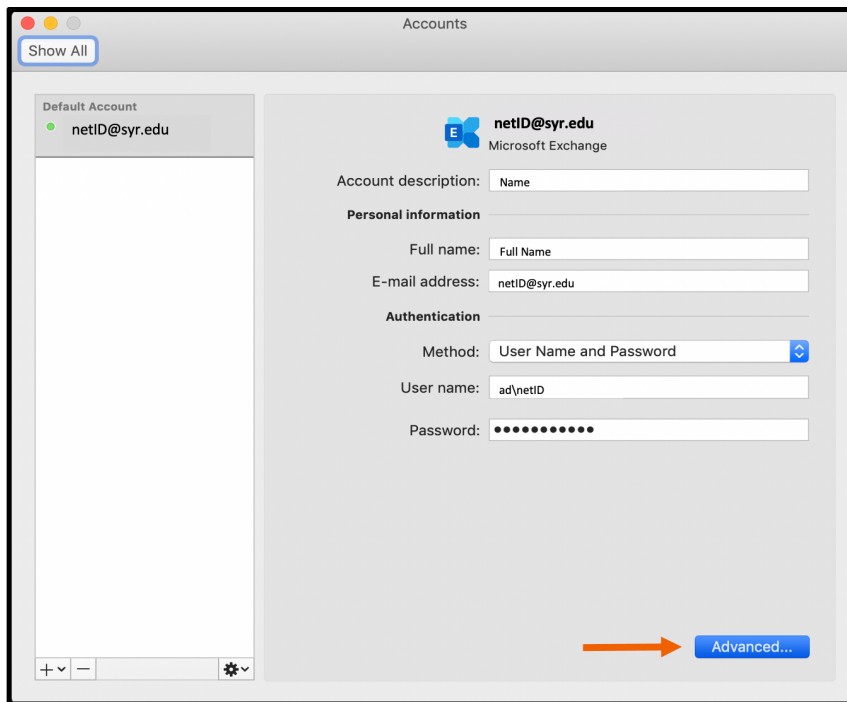


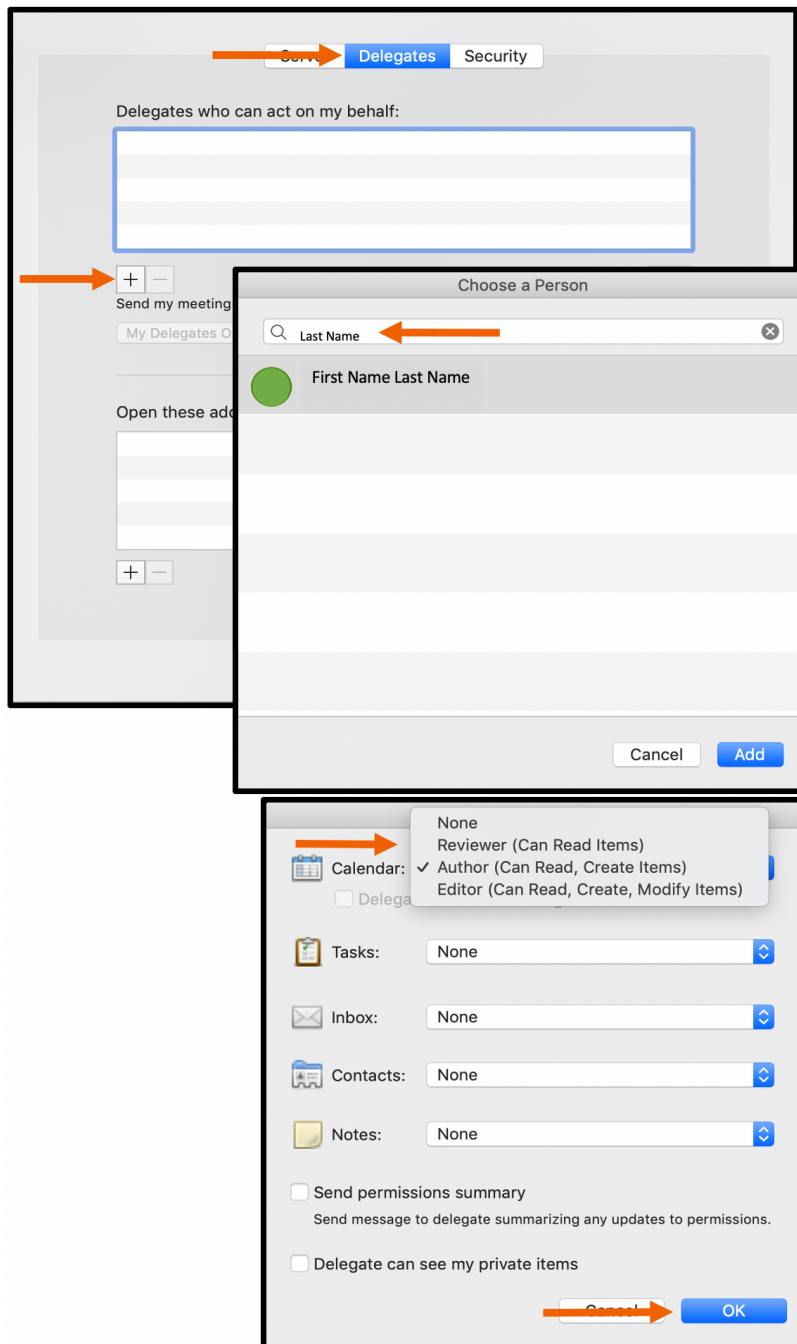
Adding Delegate Access to Outlook for Mac



- 1.OPEN: Outlook
- 2.SELECT: Tools (from main top menu)
- 3.SELECT: Accounts



- 4.SELECT: Advanced



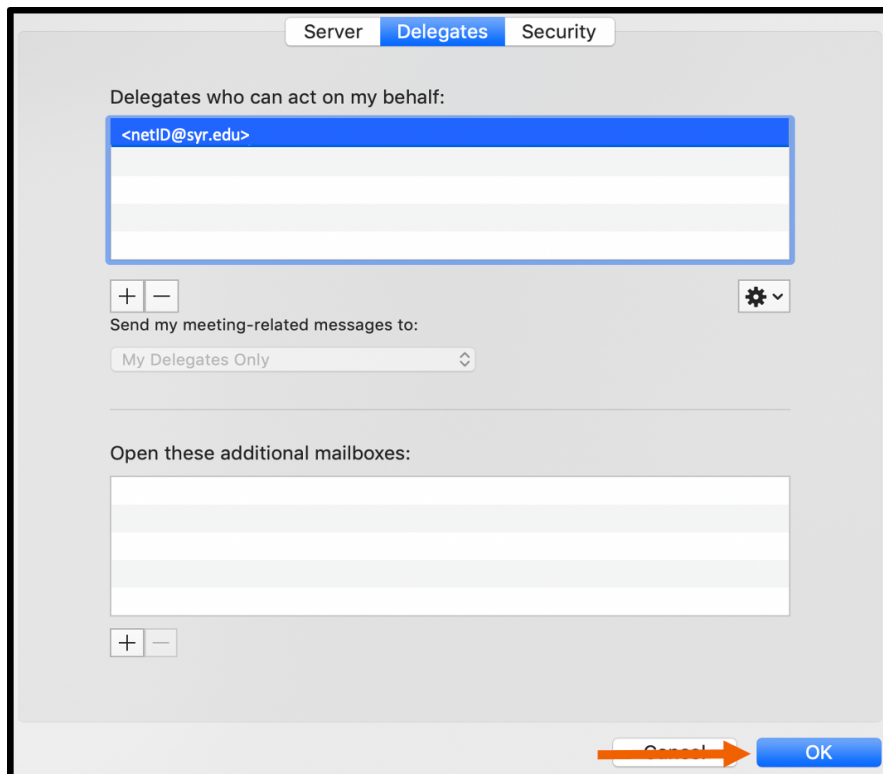
5.SELECT: Delegates

6.SELECT: +

7.ENTER: Last Name or Email in search bar to find Delegate

8.SELECT: Search result with correct Delegate name and email

9.SELECT: OK



10.SELECT: OK